

## Policies for Use – Direct Debit Form

Where a Subscriber elects to pay for the service by way of a Direct Debit then the following rulings need to be adhered to when completing the form:

1. Trust Accounts are not allowed to be debited
2. All alterations on the Direct Debit Form must be signed in full by the account holder (e.g. the Account Name being debited)
3. The Direct Debit Form must be signed in full by the account holder being debited
4. No nicknames are allowed at all
5. No painting is allowed at all. The incorrect details must be crossed out and rewritten and signed in full by the account holder. The Direct Debit Form does not need to be date stamped
6. The Account Name and Account Number written on the Direct Debit Form must be supported with either:
  - a. Bank Account Verification (BAV) which has been bank stamped
  - b. Copy of a Deposit Slip showing the Account Name and Account Number
  - c. A copy of the Account Holder's latest Bank Statement showing the Account Name and the Account Number to be debited. We need this to ensure that the name and Account Number are correct
7. Where the Account Name to be debited is different from the name written on the Subscriber Agreement we may ask the Subscriber to provide us with the evidence that the owner of the account has a relationship with the Subscriber and has authorised their account to be debited. The reason for this is because the signature on the Direct Debit form and the Subscriber Agreement will be different.

Customer Name (Of Bank Account):

**Authority to accept direct debits (Not to operate as an assignment or agreement)**

### Bank Account from which Payments to be Made

Bank	Branch	Account Number	Suffix
<input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>

Authorisation code

0	6	1	8	6	1	6
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### To the Manager

Bank  Branch  (Attach an encoded deposit slip to ensure your number is loaded correctly)

I/We authorise you until further notice, to debit my/our account with all amounts which VEDA ADVANTAGE (NZ) LIMITED (hereinafter referred to as the Initiator) the registered initiator of the above Authorisation Code, may initiate by Direct Debit. I/We acknowledge and accept that the bank accepts this authority only upon the conditions listed below.

### Information to Appear on my/our Bank Statement

Payer Particulars	Payer Code	Payer Reference
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>

Signature

DD/MM/YY

Date

DD/MM/YY

<b>Approved</b>	
<b>1861</b>	
<b>11</b>	<b>2006</b>

For Bank Use Only : Original - Retain at Branch

Date received    Recorded by    Checked by

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BANK STAMP

## Conditions of this Authority

### 1. The Initiator

- (a) Has agreed to give advance notice of the net amount of each Direct Debit and the due date of the debiting at least 10 calendar days before (but not more than 2 calendar months) the date when the Direct Debit will be initiated. This notice will be provided either: (i) in writing; or (ii) by electronic mail where the Customer has provided prior written consent to the initiator. The advance notice will include the following message:
- "Unless advice to the contrary is received from you by (date\*), the amount of \$..... will be directly debited to your Bank account on (initiating date)".*
- \*This date will be at least two (2) days prior to the initiating date to allow for amendment of Direct Debits.*
- (b) May, upon the relationship which gave rise to this Authority being terminated, give notice to the Bank that no further Direct Debits are to be initiated under the Authority. Upon receipt of such notice the Bank may terminate this Authority as to future payments by notice in writing to me/us.
- (c) May, upon receiving an "authority transfer form" (dated after the day of this authority) signed by me/us and addressed to a bank to which I/we have transferred my/our bank account, initiate Direct Debits in reliance of that transfer form and this Authority for the account identified in the authority transfer form.

### 2. The Customer may

- (a) At any time, terminate this Authority as to future payments by giving written notice of termination to the Bank and to the Initiator.
- (b) Stop payment of any Direct Debit to be initiated under this Authority by the Initiator by giving written notice to the Bank prior to the Direct Debit being paid by the Bank.

### 3. The Customer acknowledges that

- (a) This Authority will remain in full force and effect in respect of all Direct Debits passed to my/our account in good faith

notwithstanding my/our death, bankruptcy or other revocation of this Authority until actual notice of such event is received by the Bank.

- (b) In any event this Authority is subject to any arrangement now or hereafter existing between me/us and the Bank in relation to my/our account.
- (c) Any dispute as to the correctness or validity of an amount debited to my/our account shall not be the concern of the Bank except in so far as the Direct Debit has not been paid in accordance with this Authority. Any other disputes lies between me/us and the Initiator.
- (d) Where the Bank has used reasonable care and skill in acting in accordance with this authority, the Bank accepts no responsibility or liability in respect of:
- the accuracy of information about Direct Debits on Bank statements.
  - any variations between notices given by the Initiator and the amounts of Direct Debits.
- (e) The Bank is not responsible for, or under any liability in respect of the Initiator's failure to give notice in accordance with 1(a) nor for the non-receipt or late receipt of notice by me/us for any reason whatsoever. In any such situation the dispute lies between me/us and the Initiator.

### 4. The Bank may:

- (a) In its absolute discretion conclusively determine the order of priority of payment by it of any monies pursuant to this or any other Authority, cheque or draft properly executed by me/us and given to or drawn on the Bank.
- (b) At any time terminate this Authority as to future payments by notice in writing to me/us.
- (c) Charge its current fees for this service in force from time-to-time
- (d) Upon receipt of an "authority to transfer form" signed by me/us from a bank to which my/our account has been transferred, transfer to that bank this Authority to Accept Direct Debits.